

Huguenot Hundred Community Association Board Meeting

April 14, 2014

Home of Suzanne Jenkins

Attendees: Suzanne, West, Anne, Julie, Evelyn, and Peter

Call To Order – Suzanne called the meeting to Order at 7:00 PM.

Minutes – The minutes from the August 2013 Board meeting were distributed and read by the board members. They were approved as read, with a note to explain why the proposed Rules and Regulations presented to the membership for a vote contained two instead of three options. Subsequent to the board meeting, there was email and phone communication between the Board and Rules and Regulations Committee that resulted in the final version presented to HHCA membership for vote.

Treasurer's Report – Peter reported 36 memberships paid, and 33 user fees paid. He will send out second notices to the 13 remaining unpaid. The Report and 2014 Budget were approved as presented.

Committee Reports

Nominating – West reported the committee had one position filled on the Slate of Officers, and was still working on finding 3 more Members to volunteer. Also 3 Members have agreed to a Director Position. The committee will send out another flyer (along with the save the date memo), to ask for nominations at large.

Waterfront – Suzanne read the report on the ramp repair submitted by Lee Hunt. The contractor who had been previously contacted is no longer available. Lee arranged to meet with another contractor recommended by Central Concrete on 4/15/2014, 9 AM. Suzanne and Peter agreed to attend the meeting. Suzanne reported that there has been no progress or changes on the VPBA fence construction since the brush was cleared months ago. It was also reported that the Recycling issue appears to have been resolved after a letter was sent to the suspected offender. Reports of vandalism and other nighttime visitors were discussed.

Care & Sunshine – Julie had no requests for condolence correspondence.

Welcome – Evelyn clarified the \$25 amount to be used to send a plant to new owners from the association. She has 2 remaining to deliver, along with the necessary paperwork information about HHCA.

Board met in a brief **Executive Session** to discuss a report from the Architectural Review Committee.

Old Business

Rules and Regulations–The method for posting the Rules and Regulations at the recreational facilities was approved.

Written Policy and Reservation Form for reserving the recreational facilities wording was finalized.

Rules and Regulations Committee Recommendations – A motion was made, seconded, and approved that The Board will leave the following items for action by the new Board:

By-Laws Revisions;
Rules regarding use of Property by Tenants;
Independent Review of Core Documents; and
Personal liability issues.

Audit/Review – Peter will remind Brooks Nelson that he agreed to perform a review of the Association financial records before turning over to the new Board.

New Business

Membership Annual Meeting will be held on June 8, 2014, with a rain date of June 22. Suzanne will copy, collate and have packets ready for delivery sometime in the week of the 18th of May in adequate time for 14 day required notification. It will include the agenda, minutes of last meeting, treasurer report (including budget), election Ballot, and the President's Letter. West will deliver the packets.

Peter will contact Buzz, of Buzz & Ned's Barbeque to ask if he can provide barbeque with members bringing side dishes. The Association will pay for the catering and also for the drinks & ice.

Request for minutes and agenda Changes by Barbara Zedler: Board reviewed Barb Zedler's suggested additions and corrections to agenda and minutes of November membership meeting. The Board agreed that the agenda of a meeting that had already been held could not be changed, and that any additions and corrections to the minutes should be presented at the annual meeting for a vote by the membership.

Operating Guidelines for the Board - The Board approved providing non-binding operating guidelines to the new Officers and Board of Directors to help them with their new roles. A draft document was circulated that will continue to be worked on, including the addition of pertinent phone #'s, and a Duty list from each of the current officers.

The meeting was adjourned at 9:30 PM

Submitted by Evelyn Hunt, Secretary